

VII. DOCUMENTS TO BRING IN

(Married couples need to provide all documents even if spouse is not filing)

A. IDENTIFICATION

1. ___ Driver's license or government issued picture ID
2. ___ Social security card or third-party generated proof of social security number (W-2, SS awa

B. INCOME

1. ___ Last two years of Federal and State Tax Returns, Transcripts or W-2's
2. ___ Six months of pay stubs, advices, or other evidences of payment from employment
3. ___ Evidence of payment from social security, disability, retirement, pensions , annuities, unemployment, **child support** or any kind of government financial assistance
4. ___ Profit and loss statements for each of the preceding six month and for the year to date
5. ___ Any document showing a likely pay increase or decrease to come within the next year
6. ___ Any document showing showing a contribution to household expense by others

C. REAL ESTATE AND HOUSING

1. ___ Copy of deeds to all real estate you own, including time shares
2. ___ Current mortgage statement
3. ___ Most recent property tax bill
4. ___ Copy of lease (if you are a renter or lease space at a mobile home park)
5. ___ Ownership documents for your mobile home
6. ___ Most recent property tax bill on mobile home
7. ___ Any appraisals of any real estate, mobile home, condo, or time share you own
8. ___ All documents from any purchase or refinancing of real estate within the past five years

D. MOTOR VEHICLES

1. ___ Current payment statement for each vehicle on which you are still paying
2. ___ Vehicle registration for each vehicle owned by anyone living at your home
3. ___ Copies of any vehicle leases or installment contracts

E. FINANCIAL INFORMATION

1. ___ Most recent billing statement or collection notice from each of your creditors
2. ___ Notices from any taxing agency (IRS, State, Municipal, County)
3. ___ Any recent credit report
4. ___ The recent six months worth of statements from accounts at all financial institutions
5. ___ Last statement from any retirement, pension, IRA, 401k , flexible spending or other simila

F. INSURANCE (Please bring declaration pages for the following for all policies requested)

1. ___ Motor vehicles
2. ___ Homeowner's or renter's
3. ___ Life and/or disability

G. OTHER

1. ___ Any documents showing money owed to you
2. ___ Any court papers/files involving you: e.g. divorce, collection, eviction, personal injury, for
3. ___ Documents requesting garnishments, wage withholding or attachment of your property inc
4. ___ Current loan documents
5. ___ Documents involving sales or transfers of any property of yours during the past two years
6. ___ List of the contents of all safe deposit boxes